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AID TOWARDS THE COST OF SCHOOL BOOKS FOR A NECESSITOUS PUPIL

Dear Parent/Guardian,

Each year the Department of Education and Skills allocates a grant to this school to enable us to give assistance towards the purchase of school textbooks for students in need. The level of assistance available depends on the number of students eligible for support, the course being followed by the student and the level of the grant which the school received.

Eligibility of Pupils as per Department of Education and Science Circular Letter 0049/2008.

The Book grant scheme applies to needy pupils in schools. "Pupils eligible for assistance under this scheme would include pupils from a family where there is genuine hardship because of unemployment, prolonged illness of a parent, large family size with inadequate means, single parenthood or other family circumstances (such as substance abuse), which might indicate a similar degree of financial hardship."

The Department of Education and Skills guidelines define a needy student as one from a family where there is:

- Genuine hardship because of unemployment / short time working
- Prolonged illness of a parent
- Large family size with inadequate means
- Single parent families
- Other family circumstances indicating financial hardship

Indications of inadequate financial means include:

- Families dependent on social welfare
- Families eligible for Family Income Supplement (FIS) or the Back to School Clothing & Footwear Scheme.
- Families experiencing financial hardship because of particular circumstances.

Please Note: Entitlement to a medical card does not necessarily indicate eligibility.

In order to enable the school to allocate the Book Grant in the fairest way possible, we request parents/guardians who fulfil the criteria above to complete the enclosed Application Forms and post it to the Secretary of the Board of Management, Rice College by August 16th 2017

Given the sensitivity of this issue, we want to assure you that all applications will be treated with the utmost confidentiality.

Yours sincerely,

Mr. Louis Mulqueen
Secretary to the Board of Management

BOOK GRANT APPLICATION FOR NEEDY STUDENTS

I / We wish to apply for a book grant towards the cost of textbooks for the school year 2017/2018

Parents' / Guardians' Name (s): _____

Address: _____

Son's / Daughter's Name (s):

_____	_____ (Class)
_____	_____ (Class)
_____	_____ (Class)
_____	_____ (Class)
_____	_____ (Class)

Please tick ✓ the reason for the application:

Hardship due to unemployment

Large family/Inadequate means

***Other circumstances of hardship**

Illness of Parent/Guardian

Single parent family

*Please expand: _____

Signed: _____ Date: _____

