

Basic School Rules

Respect

Students are expected to show respect and courtesy to all members of staff and to one another and to obey the directions of school staff.

Punctuality/College Hours

Morning Classes:	9.00 am to 1.10 pm
Lunchtime*:	1.10 pm to 2.00 pm
Afternoon Classes:	2.00 pm to 4.00 pm (Mon-Tues)
	2.00 pm to 3.20 pm (Wed-Fri)

Students arriving late must obtain a late slip from the Deputy Principal's office and furnish it to the first class teacher they have on that morning/afternoon.

*The college is not responsible for students who leave the premises at lunch time. First year are not allowed to leave the college grounds during lunchtime.

Tidiness

Students should pay attention to personal neatness and also to tidiness of classrooms, corridors, college yard and so on. Students must dispose of litter in the litter bins provided. Chewing gum is strictly prohibited.

Alcohol, Drugs, related substances and smoking

The use, consumption or possession of alcohol, illegal drugs or any such substances, including but not limited to unprescribed medication, any product from a head shop or any such store, e-cigarettes or other vape products and smoking are strictly prohibited on the school campus. This includes all school related activities. A substance Use policy is in place.

College property

Students are expected to respect college property. Accidental damage should be reported immediately to the Principal or Deputy Principal.

Personal property

The school authorities do not accept any responsibility for the theft, loss or damage to any personal property. Valuables and money, except pocket money, are not allowed in the school.

Conduct

Students are answerable to the school authorities for any misbehaviour outside of school which reflects discredit on Rice College and are subject to disciplinary action within the school.

Electronic Equipment

The use of lasers, ipods and any recording devices is strictly prohibited

Basic School Rules (Contd.)

Effort

Students are expected to give of their best in class at all times and to attend to their homework and study conscientiously.

Safety

Students are expected to observe all health & safety regulations throughout the school and in particular in the specialist classrooms.

Corridor Movement

Students are not allowed on the corridors during class without a permission slip.

Mobile Phone

All mobile phones must be powered off during school hours. Such a device is never to be used to take a photo/recording of any student or staff member. Mobile phones are not to be used in school unless directed by a teacher. A mobile phone which causes disruption in school may be confiscated.

Uniforms (Girls)

Tartan skirt (knee length) or Grey trousers (trousers are of a specific design and grey colour).

Navy V-neck jumper with the school crest.

Navy socks or plain navy / black tights. (No patterns or designs)

Blue Shirt

Dark footwear

Neat hairstyles.

Uniforms (Boys)

Plain Grey trousers.

Navy V-neck jumper with the school crest.

Blue Shirt

Dark footwear

Neat hairstyles

A discrete stud earring in each ear is permissible (one per ear). No other visible piercings are allowed. All students are expected to dress appropriately for P.E. classes and to observe necessary health and safety dress codes in specialist classes, e.g. safety goggles and lab coats during practical Science classes..

Reporting positive Behaviour

Just as errant behaviour is reported so too will good behaviour. Parents can be informed by a combination of the following:

1. Phone calls from the Deputy Principal or Year Head
2. Comments on House Exam Reports
3. Notes written in pupils' journal
4. Through the Awards Scheme
5. Praise in class.